

Committee nominations, 2026-2027 term

Role / Responsibilities	Nominee
Membership - Keep accurate and updated membership file (MailChimp and GoogleGroup); - collect, record, deposit annual fees; - prepare and share membership listing; change door code annually - shares information with Board; updates committees with changes during the year	Norma Rosier
Communications - Gather information from Board and committees to share in varied modes: within the membership, and publicly. - Website – update, create content - Guild email – monitor daily; - Social Media (FB + Instagram) - Newsletter – monthly - Fibre Focus submission (4 per yr- max. 100 words + photos)	Janet Noyes Nancy Bowman Em Harmsen
	Stacey Robb: Instagram & Facebook Google group manager: Norma Rosier Fibre Focus: Johanna Amos
Programme - Plan and coordinate programs for our general meetings (Oct.- May) - Plans Annual Guild Challenge	Rachel Stewart Barb Heins
Marketing - Monitor and update (as needed) Guild promotional materials (business cards, rack cards, banners, special items) - Suggest connecting with various media and print outlets (visitkingston.ca; Profile Kingston; Kingston Arts Council, etc.) - Works closely with Communications, Sales	NEEDS 3 people Alison Hambleton - promotions for media and print outlets

Sales - Reviews and updates quality standards. - Plans, sets dates, reserves space, coordinates promotions, sales tags, packing etc. - Encourages members to provide items for sale - Works closely with Marketing, Communications, and Treasurer	Coordinator: Barbara Heins Team: Jocelyne Campbell
	December sales: Nancy Bowman Hollie Currie Gabby Marshall
Studio Team Oversee the organization of studio and equipment to support workshops, study groups, and Open Studio. - Maintain studio calendar; annual inventory; monitor equipment needs - Welcome visitors and new members - (equip. maintenance + rental)	Library: Norma Rosier
	Dye station coordinator:
	Equipment (weaving): Janet Noyes Alida Moffatt
	Equipment (spinning): Nancy Bowman
Workshops - Plan and schedule workshops in spinning weaving, dyeing, felting, basket making	Gabriela Marshall Jackie Nooyen
Events - Coordinate Guild response to community events, e.g., Tett building wide events, Culture Days, Family Day, support for Sheep to Shawl - Respond to community requests	
	Sheep to Shawl: Nancy Bowman Heidi Larkman
Tett representative - Attend monthly meetings with all Tett tenants and staff—share info, coordinate events, support one another	Nancy Bowman

- *KHWS Vice President serves on the Tett Board/subtenant committee which meets 2-4 times/year	
Archives - Maintain Guild records (archive is located at Queen's University)	Yaël Schlick
Education & Learning Committee	Stacey Robb Nancy Bowman Val Gil