



Minutes of KHWS General Meeting, Wednesday, December 10, 2025 On Zoom

Meeting was called to order at 7.00 pm (quorum requirement was met)

1. **Welcome:** Cathy Davidson greeted the members. Cathy noted that the meeting had been moved to Zoom because of the weather. Cathy advised that the meeting would be recorded for anyone who was unable to join. She also advised that changes had been made to the agenda that had been previously sent to members. This was in part because the programme – Needle Felting a Christmas Ornament – would have to be rescheduled. Further, Cathy advised that the meeting was using Zoom's AI companion feature which assists in notetaking and action tracking. Some members may be concerned about privacy. To that end, Cathy noted that the AI feature does not permanently store data on Zoom's platform. Further, if a member wished not to have their name displayed, they could use initials instead. They could also remain on mute if they do not wish to have their voice recorded.
2. **Approval of the Agenda (as amended)**
Motion: Gabriela Marshall **Seconded:** Ken Barrows
Carried
3. **Motion to approve the minutes from the November 12, 2025 General Meeting**
Motion: Betsy Walters **Seconded:** Laurie Allan-Ungeitis
Carried
4. **Sharing Memories to Honour the Life and Contributions of Ellen Good**
Cathy advised the members of the very kind donation of \$560.00 to KHWS, in memory of Ellen Good, from her partner, Peter Bennett. This sum comes from Ellen's estate and represents a portion of the proceeds from the sale of her weaving assets. The Board has discussed appropriate ways to honor Ellen's memory with the donation; however, there has been no decision to date as to how the funds should be expended. The Board welcomes suggestions from the members.

Cathy Davidson told the members about Ellen Good's great accomplishments as a weaver. This included coordinating the MERA Heritage Weaving Project. This project involved the development of a training program to teach local women production weaving. Ellen was also awarded the first, juried, MERA Award for Excellence in Fine Art or Fine Crafts.

Cathy Davidson, Norma Rosier and Nancy Bowman each shared their memories about Ellen. Cathy spoke to Ellen's expertise as a teacher. She shared the example of Ellen assisting new weavers with the warping of the 100-inch loom. Ellen was willing to spend time with inexperienced weavers and gave them the gift of allowing them to make and then correct their own mistakes. This is the mark of an excellent teacher.

Norma spoke to Ellen's kindness and her humble personality – despite her extensive knowledge. Norma recalled Ellen signing up to take a workshop from Norma at MERA despite being an accomplished weaver herself.

Nancy also recalled Ellen signing up to help with the warping of the 100-inch loom after joining the Guild. She was very kind and willing to share her expertise. Nancy recalled Ellen telling her that she felt welcomed by the Guild.

Cathy encouraged any other members who knew Ellen to send in any memories that they wished to share.

Cathy will email Peter Bennett to thank him for the donation and to tell him about the memories that have been shared to date.

5. **Memorial Centre Market – request for window coverings**

Cathy advised that the Guild has received a request for the donation of window coverings for the windows in the Memorial Centre Market. Cathy shared a picture of the windows in the barn, which are currently covered by an insulating material. There are 36 windows, each 4.5 feet x 3.5 feet. Alida Moffatt had done a calculation of the yardage that would be required to cover the windows. Her calculations were shared with the members. Cathy has forwarded the request to the studio team for consideration as to the feasibility of this being a collaborative project.

6. **December Holiday Market – December 6-7 and 13-14**

Cathy reported on the success of the first weekend of the holiday market. These holiday markets continue to grow in popularity. Nancy had already requested other small items, such as tea towels, to be contributed to the sale.

7. **Programme: Needle Felting a Christmas Ornament**

This programme will be rescheduled. Several dates were discussed. The membership will be advised once the date is settled.

8. **Post Holiday Challenge**

Mary Mayo has proposed a post-holiday challenge to collect scarves, hats and mittens for Interval House. Cathy called for volunteers and Mary has agreed to coordinate this challenge.

9. **Information Updates/Reports:**

a. **Tett Representative Report**

Nancy Bowman reported that the TETT wide Family Day event is to be held between 10 am and 1 pm. Nancy is seeking volunteers to help with this event and ideas as to the activities. Gabby Marshall has volunteered to help Nancy with the event. Nancy submitted a written report on November 4 which was provided with the meeting notice.

b. **Committee Restructuring and Consolidation:** Cathy Davidson advised that this is on hold while the strategic plan review is taking place.

c. **Strategic Plan Review:** Cathy Davidson advised that the 3P document review, once completed, will inform the strategic plan.

- d. **Schedule of Presentations - 2026:** The following speakers have been lined up for the new year: Beth Showalter (January) (spinning and colour), The Roque Weaver (February) (rigid heddle loom), Alicia Boutilier (March) (Canadian textiles), Beth Abbott (April) (shawl spinning and shaping). The Guild Challenge comprises the May programme.
- e. **Membership:** Norma Rosier reported that half price fees for membership will be offered in January. The Guild is almost ready to offer youth memberships as well – the membership form is being completed. These memberships will also be offered at the half price rate.
- f. **Treasurer: Mary** Mayo reported that the Finance Committee is working on the November financial statements. The cheques have been sent out for the Fall Sale vendors. They will use their best efforts to get the cheques out for the Holiday sales before the year end.
- g. **Studio and Equipment** – Janet Noyes was away so there was no report at the meeting, however, the studio team submitted a written report on December 3.
- h. **Workshops:** Gabby advised that workshops have been listed on the website and encouraged the members to look at what is offered. These include one day workshops such as basket weaving. They are filling up fast. Instructions for payment are set out on the website. It is important not to pay until your enrolment has been confirmed. Gabby has begun to collect payments for the workshops. Gabby gave a heartfelt thanks to Nancy for her help in organizing the workshops.
- i. **Events**
Nancy referred members to her discussion about Family Day under her TETT report.
- j. **Archiving Project with Queen's University:** Although Yael Schlick was unable to attend the meeting, she is in the process of listing all the materials potentially destined for the archives in the Guild's possession. She is making good progress.
- k. **Other:**

- i. **Fibre Garden Proposal**

- Cathy Davidson advised that the Board has received a proposal for a Fibre Garden at TETT. This garden would include plants like flax, dogbane and nettle. This is an exciting proposal as this would promote ecological awareness and would provide hands-on education for the public as well as provide natural fibres for Guild projects. Cathy sees this as an extension to the dye garden. The Board will meet in early January to discuss the proposal. Nancy advised that, given that TETT is on city property, the city must approve the project. The city manager seems to be excited but there are questions to be answered, such as watering etc.

- ii. **Nominating Committee** - Cathy Davidson spoke to this as Stacy could not attend the meeting. Cathy noted that there are still some gaps, including Vice President. There is a vacancy for the Marketing Committee and programming. Other committees could use another person or two. Cathy encouraged members to ask about what is involved in a given position.

10. **Show and Share:**

Several members showed recent projects:

Andrea Vollenwyder – basket adjacent box from a grapefruit skin. Andrea got this idea from a YouTube video.

Rosie Hyde - scarf done on rigid heddle loom. Hand dyed and spun – indigo and marigold.

Brandy Hyndman – houndstooth scarf on a rigid heddle loom.

Gabby Marshall – placemats woven on Minerva loom (from Guild). Norma commented that one benefit of the zoom meeting is the ability to actually see the loom itself and not just the product.

11. **Next meeting:**

January 14, 2026 – 7 pm on Zoom.

12. **Adjournment**

Motion: Ken Barrows

Meeting adjourned at 8:00 pm.