



MINUTES

KHWS General Meeting, Wednesday, October 8, 2025 KHWS Studio - Tett Centre for Creativity and Learning (TCCL)

Meeting was called to order at 7:00pm (quorum requirement was met)

1. **Welcome:** Cathy Davidson greeted members and welcomed new members.

2. **Approval of the Agenda**

Motion: Mary Mayo **Seconded:** Gabby Marshall
Carried

3. **Motion to approve the Minutes from** May 14, 2025 General Meeting

Motion: Janet Noyes (with edit) **Seconded:** Kim Carter
Carried

4. **Programme:**

Discussion led by Cathy Davidson: KHWS Strategic Plan (2026-2031)

Cathy gave a brief update on the current Strategic Plan, which targets until the end of 2025. The goals were to: 1. Connect and engage members; 2. Develop a comprehensive plan for learning opportunities with support; 3. Identify and implement approaches (financial and governance) to ensure sustainable operation of the Guild; 4. Identify and implement digital support for Guild activities. So far we have seen some large steps including ONCA compliance, website updates and major studio reorganization.

Looking forward we need to work on **KHWS 3Ps: Policies, Practices, and Procedures** (a handbook for members about the operation of the Guild), which will include things like the much needed Donation Policy. The **KHWS Board is looking for volunteers for a Think-Tank** from all interest groups within the membership including new and experienced spinners and weavers. Good discussions about the process and two people stepped forward during the meeting to begin the Think-Tank: Mary Mayo and Gabby Marshall. Others are welcome/encouraged to participate.

As part of the discussion, Nancy Bowman stated that the Five Values: Create, Connect, Contribute, Learn, Share really provide focus for what KHWS stands for and should look to the future for strategic planning.

There was also a question about KHWS looking into Charitable Status to be able to issue charitable donation receipts. There was discussion indicating that the process is quite involved but can be looked into again.



5. **Guild Challenge 2026 - Text to Textile:**

Cathy Davidson and Barb Heins gave an overview of the Challenge which involves a resource from the library (book, magazine, resource document) and use this resource to inspire a project for the challenge. The end result will include a description of your inspiration. The library (including reference resources) inventory can be found on the KHWS website and these are searchable pdf documents. There was a suggestion that members can bring a book/reference to the November meeting and give a short (30 second - 1 minute) presentation about how that resource inspired them. This will be the Programme for November meeting.

6. **Information Updates/Reports:**

- a. **Committee Restructuring and Consolidation:** Cathy Davidson led a discussion on potential restructuring of some of the committees. For example, we don't have anyone on Marketing but maybe that should be part of Communications and we will have various Sub-Committees for Communications. Nothing is set in stone and the Board is looking for input from the membership about potential restructuring of the Committees. Please contact Cathy for further input or information.
- b. **Potential Invitations for Presentation for 2025/2026:** Cathy Davidson noted that the topics for the rest of 2025 are covered but they are looking for presenters for 2026. She listed a number of suggestions that they have received for speakers so lots of ideas already and the Board has a list already including Sally Fox, Beth Showalter, Rogue Weaver, Beth Abbott, Textile Museum of Canada, Queen's Project with Burkina Fasso,
- c. **Membership:** Norma Rosier reported that there are currently 107 members.
- d. **Treasurer:** Mary Mayo presented the financial status for the 2024-2025 year noting that we were \$3000 "ahead of budget", which was great! More members, equipment sales and the stash sales were contributors.
- e. **Studio and Equipment:** Janet Noyes advised that the studio projects were a big hit throughout the summer. Possibly more set up through the Holiday season. Project being planned for the J-Loom. Colourful warp on the 100" Loom. Intro to Spinning is coming up. Always something to do in the studio. Janet noted that there is a sheet on white cabinet where people can document any issues they are having with equipment. Barb Heins noted that during last weekend's workshop involving floor looms - they ALL worked perfectly! Great News that reflects positively on the Studio Team efforts. The Waddington Countermarch loom has more bath towels on it.
- f. **Workshops:** Gabby Marshall listed the current workshop offerings and noted that here is a listing of workshops on the website. Rib Basket weaving is being rescheduled to the new year. Keep an eye on the website for updates.
- g. **Community Connections / Events:** Nancy Bowman provided a list of upcoming events and gave the members some insight into what each event is about. Past



Saturday was the Tett@10 and Nancy congratulated team for getting display ready and 100" Loom team to get the loom ready and they were up and weaving for the celebration. 4H Group had power outage so meeting was cancelled. Good interest in learning to spin on spindles. KHWS invited to Ruby Acres Farm Market on October 18 - Hollie Currie is organizing this event - already have 5 people helping out. Looking ahead to have Gananoque Home Schooling Group and Woven Together connections in the new year. Nancy would like a person or two to help with ideas.

- h. **Archiving Project with Queen's University:** Yael Schlick has volunteered to lead KHWS archiving project and contacts with Queen's have been initiated. Queen's has KHWS archives up to 2010 so lots to cover between then and now.
- i. **Other:**
 - i. Nominating Meeting: Stacey could not attend tonight but KHWS still does not have a Vice President at this time so please contact Stacey with nominations.
 - ii. KHWS Fall Show and Sale: Last meeting before Sale!! Barb Heins went over the Consignment Sheets and how to fill them out. There was a discussion about numbers - we don't keep track anymore - should we? We can estimate fairly well. We still need some more volunteers to work the floor - there is a sign-up sheet on the grey shelves. We also need help with Take-In (Sunday and Monday Nov 2 & 3) and Quality Control (Tuesday Nov 4). We may have some music demonstrations! The supporting documents can be found on the website in the Members-Portal. These include:
 - Consignment Sheet can be found in the FORMS section.
 - Consignee Information can be found in the OPERATIONAL DOCUMENTS section.
 - Quality Standards for the Sale can be found in the OPERATIONAL DOCUMENTS section.
 - Sale Item Pricing Guidelines can be found in the RESOURCES section.
 - Tea Towels from Start to Sale Table can be found in the RESOURCES section.
 - iii. December Holiday Sales: Same quality controls and new consignment sheet required. Sale Dates are on Saturday and Sunday (December 6 & 7; December 13 & 14). Sign Up Sheets are in the Studio.
 - iv. Show and Share:
 - Qingguo Li - presented a number of items from Burkina Fasso that have been woven and sewn by hand. Items are cotton which is grown and processed in Burkina Fasso.
 - Barbara Heins - presented the vest that was the result of the Spinning Frolic. It was a lot of fun and may be other opportunities



for another Frolic. The “official” teams include a shearer and a sheep.

- Brandy Hyndman - presented her Stash of Scarves to get rid of large stash of purchased wool - all done on Rigid Heddle Loom.
- Rachel Stewart - showed her final piece that she made for her Spinning Certificate course. It is handspun & dyed wool arranged in a display board representing the musical score from Nimrod's Elgar Score (Enigma Variations). Each colour represents the type of note.
- Janet Noyes - presented handspun and handwoven alpaca-silk scarf she made for Weaving Study Group - she entered into Kingston Fall Fair and won 1st place (only entry!) Encouraged others to enter items into local fall fairs.

6. Next meeting:

November 12, 2025 – 7:00 pm in the KHWS studio.

7. Adjournment

Motion: Nancy Bowman

Meeting adjourned at 8:22 pm.